

DRAMA 13

Minutes of Committee Meeting held on Tuesday 3rd April 2018 at 7.00pm in at the Baptist Church Hall

1. Attendees

Apologies: Matthew Gough

Present: John Dowell, Patricia Howarth, Joy Rogers, Bernadette O'Brien, Annette Gough, Jim Bell, Steve Knowles

2. Confirmation of the minutes of 22nd February 2018 Committee Meeting

- No comments made, minutes accepted.

3. Matters arising from the minutes

- None – all discussion took place under agenda items.

4. Matters for report

a) Progress with new sound system

- Based on the work done by John Millward a proposal has been made to the Church in relation to fitting of wall mounted brackets, to be positioned either side of the stage; no reply has been received yet.
- Steve suggested this should be discussed at the next meeting of the Church fabric committee. John to seek date of next meeting.
- As discussed at previous meeting an amount of £1000 has been allocated from the group funds to improve the technical facilities.
 - £328 has been spent of this so far.

5. Future programme

a.) Townswomen's Guild Dramatic Society's 'Macbeth' 31st May – 2nd June

- New dates have been proposed for this production:
 - Planned date is end of September, first week of October making the production nights the 4th, 5th and 6th October; this is so John Millward can be available to support during the production run.
 - The hall has been booked for the Sunday to the Saturday of that week, other weekend working dates to be confirmed.
- Joy reported, that James who recently joined the group, can no longer support due to a new job.
- Another person has been contacted from the Saracens group who is familiar with the 'Farndale' works and worked alongside the other cast member Joanne in one.
- Joy also reported that all sound effects, with the exception of the interval effects (cast talking in background being scripted by Sarah and yet to be recorded), have been captured by John.
- Patricia reported that June has been unwell but expects to be available from the 10th April onwards.

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- John is coaching Mike Wood in use of the new sound equipment; Steve expressed his interest in working alongside them on his which was agreed.
- Proposed working day of 21st April subject to getting sufficient people into support.
- Joy informed the meeting that there is still a UK based site for making licence applications, unlike previously reported at last meeting.

b.) Murder Mystery evening Saturday 23rd June

- Patricia reported that one cast member has still to be allocated.
- All other arrangements and venue are confirmed.

c.) Quiz Night at Windermere Club 21st April

- Windermere club booked for 21st April.

6. Other activities

- Deferred to next meeting.

7. Financial Matters

a) Treasurer's report needed for AGM

- Joy to provide report for circulation to all members 7 days in advance of the meeting.
- To pass on to Patricia who has full member email list.

b) Purchases

- As reported above £368 has been spent on equipment so far.

8. Arrangements for AGM Tuesday 10th April

a) Circulation of Chairman's and Treasurer's reports to members

- To enable all members to consider the reports in advance of the AGM the Chairman's and Treasurer's reports to be circulated in advance as indicated in 7a) above.

b) New Committee members? Last date for proposal is 10th April

- Following confirmation from Annette that Matthew wishes to stand again for committee, and Jim stating the same during this meeting; all members of the current committee are standing for re-election.
- Although this means that with three officers and 5 members the committee size is in line with the constitution, it was agreed that all other members

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should be offered the chance to stand, subject to getting a proposer and seconder. New nominations must be received by 10th April.

9. Any Other Business

- None.

10. Date of next Committee Meeting

- Proposed date: 24th April 2018

19:45 end of report.